**St Mark’s Church, Parish Council MINUTES 17th September, 2018**

**M**eeting was held on Monday 17th September, 2018 at 7.30pm at St Mark’s office.

**Present:** Andrew Bowles (Priest in Charge and Chair), Colin Lane, Gill Birkett, Andy Walker, Ruth Johnson, Anne Anderton, Adam van Leeuwen, Katherine Mitchell, Ken Thompson, Sandra Millard (Minutes).

**Apology:** Peter Crafter, Anton Benc & Courtney Clowes.

1. **Time of silence, scripture reading & prayer – Andrew Bowles**

Andrew read from Colossians 3: 1-11, this was followed by a time of silence and an opening prayer.

1. **Minutes of the previous meeting** (13th August 2018).

The minutes of the meeting held on 13th August, 2018 were accepted as an accurate record of that meeting on the motion of Anne Anderton, seconded by Andrew Bowles. Carried.

1. **Business Arising from previous meeting**

The Child Code of Conduct document was still to be signed by some members of Council. It was noted that the document was not necessarily the one to be finally accepted and so may need to be revised.

It was noted the result of the Op Shop Committee’s meeting was the decision to abandon the use of the garage at the back of the block where the new vicarage was been built.

1. **Reports**

**Senior Minister’s Report – Andrew Bowles**

**Vision** - Andrew reported that feed back in relation to the Vision presented for the next 10 years had been quite slow. This was a slight anti-climax after so much time had been given to the planning of the presentation.

It was decided Courtney Clowes was to speak on Sunday 23rd September in relation to the Vision which had already been launched. Each ministering leader could speak in the future and explain what effect the Vision would have on their particular ministry.

 **Finance Report – Andy Walker**

Andy reported one anonymous member had already activated a $1000 per month pledge for the support of the Vision.

Andy requested agreement for the sale of the AFI shares held, it was approximated the proceeds would be $140,000 which would go to the building fund.

It was also reported the Church had received an extra $20,000 from the insurance claim in respect of the house which was burnt.

Finance report to be accepted, moved by Andy Walker and seconded by Colin Lane.

1. **Governance and Administration**

 **Policy Reviews** – There was nothing to report.

  **Child Safe Policy** – There were some signed Code of Conduct for

Safety Documents still to be returned by Parish Council members.

 **Capital Works**

 **Office/Op Shop Verandah** – The electrical connection issue has still

not been resolved.

 **Vicarage** – Anne Anderton reported a Septic System Report was

 awaited before a decision would be made in relation to the type of

 system to be used. Otherwise the building was progressing quite

 well.

 **Op Shop Garage** – The Op Shop Management Committee decided

to abandon the weekly Garage Sales and so the garage and carport

 will be demolished and to leave the roller door shed for vicarage use. Anne Anderton proposed this area would be returned as part of

 the Vicarage piece of land as per the Title specifications, Seconded

 by Gill Birkett.

 **O H & S** – It had been reported that low-level glass panels should be

of safety glass quality. A quote had been obtained to fulfil this

 requirement to replace glass in the lower level of glass doors in the

 Church for $1,100.

 It was moved by Anne Anderton that the quote be accepted, seconded

 by Katherine Mitchell.

 **AGM 2018**

The date was set for 25th November, 2018.

Councillors were asked to reflect on whether they would be willing to nominate again, and if they were due for a sabbatical after six years’ service. Nominations would be sought for Parish Council and discussed at next month’s meeting.

 **Eco-Audit**

Mark Lockwood-Porter was in the process of completing an Eco-audit and had made the suggestion that lighting in the Church be changed to LED lights. It was suggested that relevant lighting be changed and Andy Walker presented a quote for changes for the cost of $448. It was proposed by Andy Walker that the quote be accepted, seconded by Ken Thompson.

It was also decided that Ken Thompson would work in partnership with further Eco-audit procedure.

1. **STM Vision**

There was discussion in relation to feedback from the Vision Launch.

**Associate Minister Appointment**

It was suggested that a statement could be made setting out exactly what the first year of the vision might cost, in particular the cost of employing an Associate Minister, either full-time or part-time.

Discussion was also held in relation to maybe asking Hollie Boniface to give a presentation to show what difference an Associate Minister could make to help with the Outreach Programs in the new year.

It was discussed how it would be desirable for the newly appointed Associate Minister to live locally for involvement with the local community.

It was also suggested that the possibility of St Mark’s having a new service could eventuate by using the assistance of an Associate Minister.

Discussion was also held in relation to nominating a Council member, to give their support and help to the Wardens for this appointment.

Moved that the council agree to the Vicar and Wardens proceeding with recruitment at their discretion after the finish of the Vision appeal on October 7th.

Proposed by Gill Birkett, seconded by Anne Anderton.

**Thanksgiving Appeal**

It was decided that the proceeds from the Thanksgiving Appeal to be divided as a three-way option-

1. Echo Chaplaincy support.
2. St Mark’s, for upgrading buildings.
3. CMS contributions.

Proposed by Andrew Bowles, seconded by Adam Van Leeuwin.

1. **Other Business**
	1. A Ridley College deputation will be preaching at St Mark’s on Sunday 21st October, 2018.
	2. Carols by the Lake – Gill Birkett reported the grant for expenses for the Carols function had been approved by Cardinia Council but because the funds were not available yet, St Mark’s had allowed a loan to pay current expenses and to be repaid when funds came through. It was decided Gill Birkett would give a presentation to the next 10am Church Service so members would be reminded of the Carol’s date.
	3. There was also discussion in relation to Christmas Service’s times and decided there would be 8am Service only on Sunday 23rd December, followed by usual times on Christmas Eve and Christmas Day 2018.
2. **Correspondence** – Nil.
3. **Next Meeting**

The next meeting will be held on Monday 15th October, 2018 at 7.30pm in the Church Office Meeting Room.